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UMBERSLADE BUSINESS SERVICES  
LIMITED  
THE GATE HOUSE  
BARSTON LANE  
BARSTON  
SOLIHULL  
B92 0JN

CIS Helpline  
0845 366 7899

Date  
01 April 2007

CIS is changing with effect from 6 April 2007 and Registration Cards, Tax Certificates and Vouchers will no longer be used.

**You will not need to re-register** as we will automatically transfer the company's current CIS record across to the new system.

Each **new** contractor for whom you work after 5 April 2007 must contact us to confirm the company's details and to find out whether you are to be paid gross or under deduction before making any payments to you.

We have detailed below the essential information that the contractor will need from you to be able to do this.

**Please keep this information safe.**

If you do not give these details accurately to any new contractor you work for this could mean contractors deduct 30% from your payments instead of either deducting the standard rate of 20% or making no deductions at all.

For further information please go to [www.hmrc.gov.uk/new-cis](http://www.hmrc.gov.uk/new-cis)

**Company Unique Tax Reference (UTR):** 51638 06262

- **Company Name:** UMBERSLADE BUSINESS SERVICESLIMITED
- **Company Registration Number:** 04572514